



**CITY OF KISSIMMEE
COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING AGENDA
MONDAY, JULY 27, 2009, 6:00 p.m.
CRA Office
320 Monument Avenue
Kissimmee, FL 34741**

- I. Call to Order
- II. Approval of Minutes
- III. Consent
 - A. Commercial Grants
 - B. Residential Grants
- IV. Discussion Items
 - C. Kissimmee Lakefront Park – Ruby Plaza Public Art
 - D. 804 Bryan Street – Carson-Bryan Restoration Project
Construction Management Services
 - E. Historic Downtown Kissimmee Logo License Agreement
- V. Information Items
 - F. Kissimmee Main Street
 - G. 722 N. Main – Cultural Day, Special Event w/o Sales
- VI. Hear Audience
- VII. Hear Director
- VIII. Hear Board of Commissioners

Adjourn

In accordance with Florida Statute 286.0105: Any person wishing to appeal any decision made by the Community Redevelopment Agency with respect to any matter considered at such meeting or hearing will need a record of the proceeding, and for such purposes may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is made.

In accordance with Florida Statute 286.26, persons needing assistance to participate in any of these proceedings should contact the office on the City Clerk, 407-518-2309 prior to the meeting.

III. A. COMMERCIAL GRANTS

REQUEST: Review and recommendation of two commercial grant applications.

EXPLANATION:

Grant # 448 – Matching Façade or Sign

Arlexis Urbano requests approval of a Matching Façade or Sign grant for Cigars Plus, a new specialty shop, to be located at 101 Broadway. The work to be completed is refurbishing and re-facing an existing sign. The existing sign is an internally lit sign that has been grandfathered in. However, the existing sign does not meet the intent of the City of Kissimmee Design Manual for the CRA Overlay District. The objective of the grant to assist with cost in making the sign compatible with respect to the architectural character of the area. Therefore, staff recommends denial of this request.

Grant # 452 – Matching Revitalization

Jacinto Guerra requests approval of a Matching Revitalization grant for work to be completed at 412 Emmett Street. This location will be Illusions Banquet and Restaurant. Based on handicap accessibility requirements the tenant must add a handicap ramp on the interior of the building. The total project cost is \$5,500; the grant will match 50% up to \$2,750.

The total estimated cost of these projects is \$6,210. The grant match total is \$ 2,750. Total grants awarded for FY 2008/2009 are \$116,777. There is \$ 29,827.90 remaining in grant funds.

RECOMMENDATION: Staff request approval of the Matching Revitalization grant, #452, for 412 Emmett Street and denial of the Matching Façade & Sign grant, #448, for 101 Broadway.

III. B. RESIDENTIAL GRANTS

REQUEST: Review and approval of three residential grant applications.

EXPLANATION:

Grant # 449 – Paint Voucher

Kevin Fuhrman request approval of a Paint Voucher for his home located at 104 S. Dillingham Avenue. The colors chosen are Philipsburg Blue for the trim and Baby's Breath for the body of the house. A Federal Blue stain will be used on the porch that is being rehabilitated. The total project cost is \$1,221.95 and the voucher covers 100% of the cost.

Grant # 450 – Consulting Services

Kevin Fuhrman request approval of a Consulting Services grant for his home located at 104 S. Dillingham Avenue. Mr. Fuhrman has hired Architect, John Link, to be the design consultant and to create construction documents for the replacement and restoration of an existing front porch. The total cost is \$500 and the grant covers \$500 per floor of the structure. Therefore, the homeowner would be reimbursed the full amount upon completion of the construction documents.

Grant # 451 – Matching Rehabilitation

Kevin Fuhrman request approval of a Matching Rehabilitation grant for his home located at 104 S. Dillingham Avenue. Work to be completed is the restoration of the existing front porch. The total estimated cost of this project is \$ 15,000. The grant match total is 50% up to \$ 5,000.

The total estimated cost of these projects is \$16,721.95. The grant match total is \$ 6,721.95. Total grants awarded for FY 2008/2009 are \$116,777. There is \$ 29,827.90 remaining in grant funds.

RECOMMENDATION: Staff recommends approval of the Paint Voucher, #449, the Consulting Services, #450, and the Matching Rehabilitation, #451, for 104 S. Dillingham Avenue.

IV. C. KISSIMMEE LAKEFRONT PARK - RUBY PLAZA PUBLIC ART

REQUEST: Board approval to provide the three short listed public artists a stipend of \$5,000 each total of \$15,000 to cover cost associated with travel to Kissimmee and 3-D model of design for Ruby Plaza.

EXPLANATION: As part of the Ruby Plaza Public Art Call to Artist it was stated the three short-listed artist would receive an honorarium of \$5,000 each to cover the cost of travel to Kissimmee for site visit, final public presentation and a three dimensional model of Ruby Plaza. The Selection Committee met and short listed the following artist:

JEFRE – Orlando, Florida
Scott Murase – Portland Oregon
Cliff Garten – Venice California

The CRA also provided \$5,000 to hire the art consultant Lucy Keshavarz - Art & Cultural Group to create the Call to Artist and oversee the Ruby Plaza Public Art process. The CRA is providing the funding for the development of the Ruby Plaza Public Art Project. The cost of constructing Ruby Plaza has been included in the Lakefront Park budget.

RECOMMENDATION: Staff recommends approval of \$15,000 total to provide a \$5,000 stipend to each of the short listed artist (3) for the Ruby Plaza Public Art.

IV. D. CARSON BRYAN RESTORATION PROJECT CONSTRUCTION MANAGEMENT SERVICES

REQUEST: Board approval of contract with Burkhardt Construction for Construction Management Services not to exceed \$45,515 for Phase One of the Carson Bryan Restoration.

EXPLANATION: Burkhardt Construction will provide contract administration, review shop drawings, submittals and directives, construction schedule, review and approve payment applications from Durable Restoration, attend construction meetings and project close out. The fee is task based with weekly construction meetings being the largest single item staff will work to minimize meeting schedule. Contract included in back up.

RECOMMENDATION: Staff recommends approval

IV. E. HISTORIC DOWNTOWN KISSIMMEE LOGO LICENCE AGREEMENT

REQUEST: Kissimmee Main Street is requesting the use of the CRA logo on their Historic Walking Tour brochure.

EXPLANATION: Kissimmee Main Street would like to use the logo on the inside of the walking brochure next to the map of downtown. Main Street President Mellissa Bancroft will attend meeting to answer any questions of the Board and provide a draft of the brochure.

RECOMMENDATION: Staff recommends approval.

V. F. KISSIMMEE MAIN STREET MINUTES

The Kissimmee Main Street minutes from the June meeting are included for informational purposes. Cheryl Fish, Main Street Executive Director, will be available to address any questions.

V. G. 722 N. MAIN STREET – CULTURAL DAY, SPECIAL EVENT WITHOUT SALES, DRC #09-056

The subject property is located on the southwest corner of Main Street and Bass at 722 N. Main Street in the B-3 (General Commercial) zoning district. The applicant is requesting approval of a special event without sales permit to conduct a one-day event, including food and children's activities on August 8, 2009.

This request is scheduled for review by the Development Review Committee on Tuesday, July 28, 2009.