

## REGULAR SESSION OF THE CITY OF KISSIMMEE COMMUNITY REDEVELOPMENT AGENCY JANUARY 25, 2010

<b>Description</b>	Those in attendance: Commissioner/Chair Evans, Commission/Vice-Chair Meyers, Commissioner Cross, Commissioner Novak, Commissioner Foust, Commissioner Brooks, Commissioner Eck, CRA Director Hamilton, Admin. Assistant Grieb		
<b>Date</b>	1/25/2010	<b>Location</b>	CRA Office – 320 E. Monument Avenue, Kissimmee, FL 34741
<b>Time</b>	<b>Agenda</b>	<b>Minutes</b>	
6:00:06 PM	<b>I. Call Order</b>	to	Meeting called to order by Chairwoman Evans.
6:00:20 PM	<b>II. Approval of Minutes</b>		Commissioner Eck moved to approve the minutes of the December 14, 2009 regular meeting. Commissioner Cross seconded.  Motion carried 5-0-1 Commissioner Novak abstained
6:00:57 PM	<b>III. Consent</b>		The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Community Redevelopment Agency. The CRA, in one motion, may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.  Commissioner Brooks Arrived
6:01:01 PM	<b>IV. Discussion Items</b>	<b>A.</b>	<b>June Street Property – Third Amendment to Purchase and Sale Agreement</b>  CRA Director Hamilton requested board approval and ratification of the Third Amendment to the Purchase and Sale Agreement as amended between the CRA and APAC Southeast. The Third Amendment deletes Exhibit “A” in its entirety in Paragraph 1(a) and replaces with Exhibit “A” as outlined in the Third Amendment, legal description to reflect the right of way vacation as approved by Osceola County.
6:01:47 PM			Commissioner Meyers moved to approve and ratify the Third Amendment to the Purchase and Sale Agreement for the June Street property. Commissioner Novak seconded.  Motion carried 7-0

6:02:02 PM		<p><b>B. 2010 CRA Public Meeting Dates</b></p> <p>CRA Director requested approval of the 2010 Public Meeting Dates for the CRA and requested direction on the November December joint meeting.</p> <p>Commissioner Novak moved to approve the 2010 meeting schedule with the November and December meetings being combined and held on December 6<sup>th</sup>. Seconded by Commissioner Cross.</p> <p>Motion carried 7-0</p>
6:02:48 PM		<p><b>C. Real Estate Research Consultants Continuing Services Contract</b></p> <p>CRA Director requested board approval of the Continuing Services Contract with RERC with a not to exceed amount of \$18,000 exclusive of reimbursable expenses not to exceed \$750.</p> <p>Commissioner Eck moved to approve. Commissioner Foust seconded.</p> <p>Motion carried 7-0</p>
6:04:04 PM		<p><b>D. Master Redevelopment Plan Update – Consultant Selection</b></p> <p>CRA Director Hamilton informed the commission staff ranked the top three firms as follows: 1. Urban Networks/Kimley-Horn, 2. Glatting Jackson (AECOM), 3. Zyscovich Architects. CRA Director Hamilton requested authorization from the commission to begin contract negotiations with the top ranked firm Urban Networks/Kimley-Horn for the update to the Master Redevelopment Plan.</p> <p>Commission Novak moved to ranking of consulting firms as presented and authorize staff to begin contract negotiations with Urban Networks/Kimley-Horn. Commissioner Brooks seconded.</p>
6:06:35 PM		<p>Scott Brooks spoke favorable in regards to Zyscovich Architects. CRA Director Hamilton confirmed staff was impressed with their works in big cities, but concerns were raised if the company could adapt to Kissimmee.</p>

6:08:11 PM		George Cross commented on legal actions in regards to Kimley-Horn. CRA Director Hamilton stated she would look into it and bring back information to board at the next meeting.
6:08:39 PM		Motion carried 7-0
6:08:47 PM		<p><b>E. 8 Broadway Developers Incentive</b></p> <p>CRA Director Hamilton reminded the board of their approval of the \$10,000 incentive for the addition of four storefront entrances on Ruby Street. This request is for approval of the Developer Incentive Agreement with Trustee Kathy Sheive for improvements to 8 Broadway.</p> <p>Commissioner Meyers moved to approve. Commissioner Foust seconded.</p> <p>Motion carried 7-0</p>
6:11:35 PM	<b>V. Information Items</b>	<p><b>F. Kissimmee Bicycle &amp; Pedestrian Plan</b></p> <p>CRA Director Hamilton stated staff will e-mail a ftp site link will to each of the commissioners.</p>
6:13:24 PM		<p><b>G. 13-19 W. Monument Avenue</b></p> <p>No comments</p>
6:15:42 PM		<p><b>H. 809 N. Main Street</b></p> <p>No comment</p>
6:23:07 PM		<p><b>I. Kissimmee Main Street</b></p> <p>Cheryl Fish, KMS Executive Director, provided details of the events and activities in downtown.</p>
6:27:58 PM	<b>VI. Hear Audience</b>	No comments
6:28:05 PM	<b>VII. Hear Director</b>	CRA Director Hamilton informed the commissioners of the City Commission workshop on January 26 <sup>th</sup> to discuss relaxing the alcohol ordinance in downtown. The Community Garden is moving forward, staff is working with contractor on the plot layouts and the DEP permit. 804 Bryan Street Phase I will be at substantial completion January 29th. A special meeting may be required to move forward on Phase II.

6:32:37 PM		In response to Chairwoman Evans, CRA Director Hamilton stated staff will begin on 330 New York as soon as Phase II has started at 804 Bryan Street.
6:33:46 PM		CRA Director Hamilton mentioned the need to update the Master Plan in order to identify future projects.
6:36:39 PM	<b>VIII. Hear Commissioners</b>	Commissioner Cross mentioned loss of local one of the downtown postman this past weekend in a motorcycle accident.
6:37:36 PM	<b>Adjourn</b>	<p>Adjourn There being no further business to come before the CRA Commission, Chairwoman Evans adjourned the meeting.</p> <hr/> <p>Sherry Evans, Chairwoman</p> <hr/> <p>Gail Hamilton, CRA Director</p>