

## REGULAR SESSION OF THE CITY OF KISSIMMEE COMMUNITY REDEVELOPMENT AGENCY August 24, 2009

<b>Description</b>	Those in attendance: Commissioner/Chair Evans, Commissioner Cross, Commissioner Novak, Commissioner Foust, Commissioner Jackson, Commissioner Brooks, CRA Director Hamilton, Administrative Assistant Grieb. Those absent: Commissioner/Vice Chair Meyers		
<b>Date</b>	8/24/2009	<b>Location</b>	CRA Office, 320 E. Monument Avenue, Kissimmee, Florida, 34741
<b>Time</b>	<b>Agenda</b>	<b>Minutes</b>	
<a href="#">6:00:57 PM</a>	<b>I. Called to Order</b>	Called to order by Chairwoman Evans	
<a href="#">6:02:27 PM</a>	<b>II. Approval of Minutes</b>	Commissioner Cross moved to approve the regular meeting minutes of July 27, 2009. Seconded by Commissioner Novak.  Motion Carried 6-0 Commissioner Meyers absent	
<a href="#">6:02:47 PM</a>	<b>III. Consent Agenda</b>	<p>The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Community Redevelopment Agency. The CRA, in one motion, may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.</p> <p>Commissioner Brooks moved to approve the Consent Agenda as presented by staff. Commissioner Jackson seconded.</p> <p>Motion carried 6-0 Commissioner Meyers absent</p> <p><b>A. Commercial Grants</b></p> <p>Recommend approval of Matching Façade or Sign grant, # 453, for 109 Broadway, and approval of Water &amp; Sewer Impact Fee Assistance grant, # 454, for 108 Dakin Avenue.</p>	
<a href="#">6:03:32 PM</a>	<b>IV. Discussion Items</b>	<p><b>520 N. Main Street - Matching Facade &amp; Sign</b></p> <p>CRA Director Hamilton requested board direction on a grant application for the restoration of a roof top sign at 520 N. Main</p>	

		Street. The existing sign is grandfathered and therefore City Staff recommends approval of the sign. However, the sign does not meet the intent of the City of Kissimmee Design Manual for the CRA Overlay District. The sign is unique and represents and era of Kissimmee history. The applicant is requesting a \$1,500 façade match instead of the \$750 sign match.
<a href="#">6:10:29 PM</a>		Commissioner Novak was not in favor of setting precedence for something that does not fit into the design guidelines.
<a href="#">6:11:06 PM</a>		Commissioner Jackson was no in favor of exceeding the \$ 750 grant amount.
<a href="#">6:11:27 PM</a>		Commissioner Brooks commented it is a historic feature of a building.
<a href="#">6:12:02 PM</a>		CRA Director Hamilton informed the board allowances were made for the neon signs downtown in the past.
<a href="#">6:18:17 PM</a>		Commissioner Brooks motioned to the grant for \$750 with the condition the sign is lit externally only. Seconded by Commissioner Foust.  Motion carried 5-1 Commissioner Novak opposed Commissioner Meyers absent
<a href="#">6:18:52 PM</a>		<b>Osceola Winter Blast</b>  Randy Austin, Austin Environmental, provided information on the proposed outdoor ice rink for the upcoming holiday season. Mr. Austin requested the CRA sponsor the insert into the Kissimmee Utility Authority billing, to allow use of the Historic Downtown logo, and to consider adding holiday decorations to Toho Square.
<a href="#">6:25:08 PM</a>		Mel Welch, Total Design Consortium provided additional details of the event and requested support from the CRA.
<a href="#">6:28:13 PM</a>		CRA Director Hamilton stated the budget for has been set for the upcoming year and decoration contract is already in place.
<a href="#">6:29:00 PM</a>		Need board direction on a letter to KUA for inserts.
<a href="#">6:29:25 PM</a>		Commissioner Evans commented on closing Darlington and the effect on surrounding businesses.
<a href="#">6:30:43 PM</a>		Mr. Welch and Mr. Austin confirmed they have spoken with the owner of the Uniform Cottage and he was ok with the street closing.
<a href="#">6:32:47 PM</a>		Mr. Austin added details on plans to incorporate foot traffic into

		the stores.
<a href="#">6:34:18 PM</a>		Mr. Austin addressed Commissioner Cross' questions regarding the hours and the street closings.
<a href="#">6:37:09 PM</a>		Commissioner Cross motioned to direct staff to investigate cost of added decorations to Toho Square and to table the request for the marketing and use of the Historic Downtown logo until the September 28th. Commissioner Novak seconded.  Motion carried 6-0 Commissioner Meyers absent
<a href="#">6:38:27 PM</a>	<b>Information Item</b>	<b>Lynx Stop Downtown</b>  Doug Etheredge, Planner, gave a presentation on the Lynx transfer station in downtown and addressed questions from the Commissioners.
<a href="#">6:50:55 PM</a>		<b>Kissimmee Main Street</b>  Cheryl Fish, Executive Director, gave an update on the new office and retail space now open at 421 Broadway. Ms. Fish also provided details of upcoming events and provided the Commissioners with a copy of the new Historic Walking Tour and Visitor Guide.
<a href="#">6:53:28 PM</a>	<b>Hear Audience</b>	No comments
<a href="#">6:53:34 PM</a>	<b>Hear Director</b>	CRA Director Hamilton provided an update on the Ruby Plaza Public Art display and the delay until Tuesday, September 1 <sup>st</sup> for public viewing. The City has hired a consultant for the bike/pedestrian plan which will include downtown and lakefront. Letters were found at 804 Bryan Street and the Phase I of the restoration is moving along nicely. The Osceola County Historical Society is assisting with research on 804 Bryan Street and will be staging the house museum on the bottom floor of the house. The Wayfinding is still moving forward. Staff met with County Manager to garner support for funding. Staff is working with Kimley-Horn and Associates on Phase II of the streetscapes. Concept plans for the streetscapes will be brought to the board for review and approval. The board was reminded of the joint workshop Tuesday night, August 25 <sup>th</sup> with the City Commission.
<a href="#">7:07:29 PM</a>	<b>Hear Board of Commissioners</b>	Doug Etheredge addressed Commissioner Jacksons questions on the new path of the new bicycle/pedestrian plan for Kissimmee.
<a href="#">7:10:19 PM</a>		In response to Commissioner Novak, CRA Director Hamilton stated once 804 Bryan is further along work will start again on 330 New York.

<p><a href="#">7:12:28 PM</a></p>	<p><b>Adjourn</b></p>	<p>There being no further business to come before the CRA Commission, Chairwoman Evans adjourned the meeting.</p> <hr/> <p>Sherry Evans, Chairwoman</p> <hr/> <p>Gail Hamilton, CRA Director</p>
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