

REGULAR SESSION OF THE CITY OF KISSIMMEE COMMUNITY REDEVELOPMENT AGENCY DECEMBER 14, 2009

Description	Those in attendance: Commissioner/Chair Evans, Commissioner Cross Cross, Commissioner Foust, Commissioner Eck, CRA Director Hamilton, Admin. Assistant Grieb. Those absent: Commissioner/Vice-Chair Meyers, Commissioner Novak, Commissioner Brooks.		
Date	12/14/2009	Location	CRA Office – 320 E. Monument Avenue, Kissimmee, FL 34741
Time	Agenda	Minutes	
6:28:22 PM	I. Call to order	Meeting called to order by Chairwoman Evans. Meeting called late due to lack of a quorum.	
6:28:35 PM	II. Approval of Minutes	<p>Commissioner Eck moved for approval of the October 26, 2009 meeting minutes. Seconded by Commissioner Foust.</p> <p>Motion carried 4-0 Commissioner Meyers absent Commissioner Novak absent Commissioner Brooks absent</p>	
6:28:52 PM	III. Consent	<p>The Consent Agenda is a technique designed to expedite handling of routine and miscellaneous business of the Community Redevelopment Agency. The CRA, in one motion, may adopt the entire Agenda. The motion for adoption is non-debatable and must receive unanimous approval. By request of any individual member, any item may be removed from the Consent Agenda and placed upon the Regular Agenda for debate.</p> <p>Commissioner Cross moved to approve the Consent Agenda. Commissioner Eck seconded.</p> <p>Motion carried 4-0 Commissioner Meyers absent Commissioner Novak absent Commissioner Brooks absent</p> <p>A. Commercial Grant</p> <p>Request approval of Grant # 469 – Matching Sign for 113 N. Dillingham Avenue for \$165.</p>	

6:29:36 PM	IV. Discussion	<p>B. Master Redevelopment Plan Update</p> <p>CRA Director Hamilton requested item IV. B. be pulled from the agenda. Seeing no objection from the board and no audience, the item was pulled.</p>
6:29:46 PM		<p>C. Community Garden</p> <p>CRA Director Hamilton requested board approval of partnership with Osceola County, City of Kissimmee, and community volunteers to start Community Garden. Staff would assist volunteers with administrative needs until the group has acquired their 501C3.</p>
6:31:38 PM		<p>Commissioner Cross moved to approve. Commissioner Eck seconded.</p> <p>Motion carried 4-0 Commissioner Meyers absent Commissioner Novak absent Commissioner Brooks absent</p>
6:33:38 PM		<p>D. 804 Bryan Street - Preservation Concepts Continuation of Services</p> <p>CRA Director Hamilton requested approval of continuation of Consultation Services contract with Preservation Concepts, Jodi Rubin, to provide historical consulting services as the Carson Bryan project moves into Phase II. The contract provides for up to 40 hours of service at \$100 per hour.</p>
6:34:04 PM		<p>Commissioner Eck moved for approval. Commissioner Foust seconded.</p> <p>Motion carried 4-0 Commissioner Meyers absent Commissioner Novak absent Commissioner Brooks absent</p>
6:34:14 PM		<p>E. University of Central Florida Business Incubator Program</p> <p>CRA Director Hamilton provided details and requested approval of a \$183,000 incentive to assist UCF in upfront capital cost for interior build out of 8,000 s.f. of Class A offices to be located on the 4th floor of City Centre. The CRA funds would be contingent on an agreement that will be presented to the CRA for approval.</p>
6:41:23 PM		<p>In response to Commissioner Cross, CRA Director clarified the commitment is for 3 years.</p>

6:42:16 PM		<p>Commissioner Foust moved to approve the one-time incentive not-to-exceed \$83,000 for interior build out pending approval of an agreement. Commissioner Cross seconded.</p> <p>Motion carried 4-0 Commissioner Meyers absent Commissioner Novak absent Commissioner Brooks absent</p>
6:42:25 PM		<p>F. 809 North Main Street - Water & Sewer Impact Fee Assistance</p> <p>CRA Director Hamilton due to setbacks the owners have requested a time extension on all the grants approved by the CRA on December 8, 2008. Because of the time delay on the construction impact fees have increased so they are requesting approval of increased impact fees for 809 N. Main Street, Azteca's Restaurant.</p>
6:43:08 PM		<p>Commissioner Eck moved to approve the extension of all grants and the increase for an additional \$1608 for Water and Sewer Impact Fees. Commissioner Cross seconded.</p> <p>Motion carried 4-0 Commissioner Meyers absent Commissioner Novak absent Commissioner Brooks absent</p>
6:43:39 PM		<p>F. 1. CRA Trust Fund Revenue Note Amendment</p> <p>CRA Director Hamilton requested approval of resolution amending the 2004 Revenue Trust Fund Note through December 31, 2009 in order to close out the remaining funds of \$387,309.35 and to revise the amortization of the 2004 Note.</p>
6:45:25 PM		<p>Commissioner Evans requested a 5 year budget.</p>
6:46:33 PM		<p>Commissioner Cross moved to approve. Commissioner Eck seconded.</p> <p>Motion carried 4-0 Commissioner Meyers absent Commissioner Novak absent Commissioner Brooks absent</p>
6:46:45 PM	<p>V. Information Items</p>	<p>G. Kissimmee Main Street</p> <p>Executive Director Cheryl Fish updated the board on past and upcoming events downtown.</p>
6:51:06 PM	<p>VI. Hear</p>	<p>No audience present</p>

	Audience	
6:51:12 PM	VII. Hear Director	CRA Director Hamilton commented the update to the Master Redevelopment Plan will to start at beginning of year. The Lease agreement for the Community Garden will come back before board of commissioners for approval.
6:52:01 PM	VIII. Hear Board of Commissioners	<p>Adjourn There being no further business to come before the CRA Commission, Chairwoman Evans adjourned the meeting.</p> <hr/> <p>Sherry Evans, Chairwoman</p> <hr/> <p>Gail Hamilton, CRA Director</p>